

# Back to School Checklist

## for School Staff

- ✓ I will make sure I feel good before I come to Pathway. If I have a fever, a cough, shortness of breath, loss of taste or smell, or if I have been in direct contact with someone who has COVID-19, I will stay home and not go to work.
- ✓ When I arrive at work, I will wear my face mask the correct way (over my nose AND my mouth), and will go to my designated classroom building or check-in area to return my self check healthcare screening form.
- ✓ When I am in my classroom or workspace, I will wear my face mask the correct way (over my nose and my mouth), practice social distancing, wash my hands frequently, and use hand sanitizer located around campus throughout the day.
- ✓ When I leave the classroom, I will wear my face mask the correct way (over my nose and my mouth), follow directional signs, and practice social distancing.
- ✓ If I need a face mask break, I will keep my mask on until I am in a designated face mask break area.
- ✓ Even though I may be excited to see students and other staff, I will refrain from hugging and other close physical contact for their and my safety.
- ✓ If upon arriving at campus, or at anytime throughout the day, I present with symptoms, I will leave campus immediately, contact my supervisor, and quarantine until I am cleared to return to campus.
- ✓ I understand that adhering to these guidelines is important both to protect the safety and well being of my colleagues and their families, as well as to model the behaviors we are expecting our students to adhere to while they are on campus.

Common areas will be cleaned regularly throughout the day and all classrooms will be cleaned and disinfected nightly. Antibacterial cleaning materials are available in each classroom.