



MEMO: STUDENT BILLING FOR MISCELLANEOUS EXPENSES

During the period of enrollment, miscellaneous charges may occur that are directly related to your child's needs.

The School maintains individual student records of these charges and will bill parents monthly on an itemized invoice for actual costs. Payment on all invoices are due within fifteen days; a 1% late fee will be charged to any account that is beyond a thirty-day period. All credit will be stopped at sixty days.

Supporting documents are attached to the invoice for most of the incurred expenses. For example: Although medical services are usually arranged by the family outside of the School, authorized individual medical services may include neurological examinations, prescribed medications, pediatric services, and other prescribed clinical services.

A student's monthly invoice may include the cost of lunches, when the student is not eligible for free lunches under the Federal Lunch Program.

The Parent Handbook, which is provided at the time of enrollment, explains in detail much of the above in regard to the care of your child here at Pathway School.

If you have any questions concerning your bill, please call the Accounting Office at extension 218.

Thank you