



NON-EMPLOYED STAFF REGISTRATION FORM

Outside Student Services, School District Staff, Practicum Participants, Interns, Observers, Volunteers, Etc.

Please complete all information on this form.

Name: _____

Telephone: _____

Agency: _____

Cell Phone: _____

Address: _____ Zip _____

E-Mail: _____

Permission to Observe/Dialogue/Release Records

Purpose of Visit & Complete Information Below:

- Volunteer – see reverse page referencing Act 153 for additional information
- Professional request for Observation of Classroom/Worksite/Guest Speaker in Classroom
- Student Teaching/Practicum/Internship/Observation
- Outside Student Service for Students at Pathway (Observations, Evaluations, Testing, Therapies, SD, etc.)

Name of student(s) (if applicable): _____

Start Date at The Pathway School: _____

End Date at The Pathway School: _____

Check One Please note 8 hours refers to the TOTAL time in the school year.

- Requesting to have direct contact with the student(s)**, be left unattended or unsupervised with a student, be here for more than 9.5 hours total time in the school year or visit Pathway more than 3 times during the school year. (This includes SD evaluations/testing).
- NOT requesting any direct contact with the student(s), observation only**, will not be left unattended and are under staff supervision at all times, and will not be here for less than 10 hours total.

Schedule Requested: Please enter proposed schedule under corresponding day and times to come to Pathway.
Ex. 8:45 am. –3:00 pm.

Monday	Tuesday	Wednesday	Thursday	Friday

Comments/Requests:



****Please also complete if you are requesting Student Teaching, Practicum, Internship or Observation****

Facility/College/University Name: _____

Supervisor Name: _____

Phone: _____ **email :** _____

To Be Completed by Pathway Department Director or Supervisor for registration submittal

Pathway Director or Supervisor Approval: _____

Pathway Assigned Classroom/Teacher (if applicable): _____

Pathway Assigned Supervisor (if applicable): _____

Pathway Comments/Requests: